

ASKHAM BRYAN PARISH COUNCIL

MINUTES of a meeting of the PARISH COUNCIL (PC)

held on Thursday 27<sup>th</sup> March 2025 starting at 7:30pm in the Village Hall.

**PRESENT:** Councillor Helen Dawson (Chair)  
Councillors Julie Barber Kathryn Smith Mark Walker

**In attendance:** The Clerk.

**1. APOLOGIES.** Cllrs. Boakes, Peers and Wiseman. In the absence of the Chair, the Vice-Chair chaired the meeting.

**2. DECLARATIONS OF PECUNIARY INTEREST:** Cllr. Dawson regarding one of the planning applications as the applicant was both a next door neighbour and a family member.

**3. PUBLIC PARTICIPATION**  
There were no members of the public in attendance.

**4. MINUTES OF THE MEETING OF THE PC HELD ON 23<sup>rd</sup> JANUARY 2025.**  
It was **resolved** that the minutes of the meeting of the PC held on 27<sup>th</sup> February 2025 (185-187) be approved and that the Chair be authorised to sign.

**5. PLANNING**  
**a. Planning Applications Received**  
i. 25/00299/TCA - Greystones, 90 Main Street - Fell 1no. Yew and 1no. Hawthorn; Crown reduce 1no. Yew by 2.5 to 3 metres - tree works in a Conservation Area.  
It was noted that the Yew tree to be felled was the joint responsibility of the applicant and Cllr. Boakes. The reason for the felling was noted, i.e. the close proximity of three trees preventing any of of them from reaching full maturity. The felling of one of the Yew trees and the Hawthorn would allow the other Yew tree to flourish. The trees were growing close to power lines and were periodically cut by Northern Powergrid without regard to the appearance or condition of the trees. Having noted the reasons, it was **resolved** to raise **No Objections** to the proposed work.  
ii. 25/00424/TCA - 98 Main Street - Fell 1no. Ash tree; Reduce height of 1no. Holm Oak tree by approximately 4 metres, Reduce over-extended lower limb by approximately 4 metres - tree works in a Conservation Area.  
It was noted that the tree to be felled was suffering from ash die back disease and therefore it was **resolved** to raise **No Objections** to the proposed work.  
The Clerk would pursue City of York Council Planning Enforcement regarding a gate put up without waiting for planning permission.

**b. Planning Decision Notices Received**  
There were no planning decisions to report since the last meeting.

**6. CRIME REPORT**  
No crime report had been received for the month of February. However, it was noted that there were ongoing concerns about hare coursing resulting in trespass on farmer's land. There were also concerns about irresponsible dog walkers allowing their dogs to run across areas of wheat. One local farmer had had such problems on his fields.

**7. REPORT FROM WARD COUNCILLOR KNIGHT**  
In the absence of the Ward Councillor, there was no report given.

## 8. OTHER MATTERS.

### 8.1 Enforcing the rules concerning the exercise of dogs on the Recreational Area.

In spite of the new signage, some residents were continuing to exercise their dogs on the Recreational Area. Various options were considered and it was agreed that the Clerk write an article for the next newsletter suggesting that failure to pick up dog mess was a fineable offence. A friendly note would be sent to one resident known to exercise their dog on the Recreational Area.

### 8.2 Location of a shed to be used to store the materials use for the Christmas trail.

Cllr. Dawson had put a post on the village WhatsApp asking for anyone with suitable land to offer a portion of this on which the PC could put a shed to be used to store the materials used for the Christmas trail. There had been a response from the owner of the caravan park. The owner advised that land would be available in about three months' time. Cllr. Walker would go to see her regarding this offer. Meanwhile, Cllr. Barber had made an approach to someone who hadn't refused when asked giving the PC an alternative avenue to explore if the caravan park were unable to offer any land.

## 9. FINANCE

### 9.1 Report of invoices to be paid.

It was **resolved** that payment of the following invoices to be approved, all in favour.

- a) Clerk's Salary 01/02/2025 to 28/02/2025 plus deductions payable to HMRC.
- b) National Trust Arundel Bat Box - CJ WildBird Foods Limited - K. Nolan - £19.99 + £3.99 delivery + VAT.
- c) Monthly bank charges - £4.25.
- d) TEEC Limited - Hosting – Re-occurring Charges 12 months website hosting - £156 + VAT.
- e) TEEC Limited - Domain Migration Transfer / Purchase of a .org.uk domain - £9.99 + VAT.

All the following were expenses incurred by Emma Peers for the 2024 Christmas trail.

- f) Wickes - Wood for dove cote/cow/drummers/CLS and fencing for swans - Non-Structural Hardwood Plywood Sheet - 12 x 1220 x 2440mm x 4 (£120), Studwork CLS Timber - 38 x 63 x 2400mm x 4 (£16), Timber Border Log Edging Roll - 150 x 1500mm x 4 (£16) less £22.80 discount. Total £107.67 + VAT.
- g) Ebay - four realistic lifelike artificial flying doves. £9.87 + VAT.
- h) Tool station - 1 can white paint - Cuprinol exterior paint - 2.5 litre white daisy. £25.54 + VAT.
- i) Amazon - Garlic garland. £4.99 + VAT.
- j) Temu - Soft simulation croissants (2 x £2.03 = £4.06), 12/20 Pack 3D metal hanging wind spinners (£4.54), 25/35cm simulation parrot - blue (6.98), 25/35cm simulation parrot - rose red (3.29), 45cm simulation macaw - red (5.99), 45cm simulation macaw - green (5.89), 2/4 pcs D-shaped flattening aluminium carabiner (£2.99). Total £28.11 + VAT.
- k) Britten and James direct - Swan food, five litre tub. £14.99 + VAT.
- l) Amazon - Supplies for Schools Limited - Additional Swan Food by Britten and James, 100% natural seed mix. £10.82 + VAT.
- m) Amazon - Shen Hen Shi - four-piece solar light spiral LED lanterns twirly lights. £15.39 + VAT.
- n) Amazon -The Cheap Shop Limited - glitter tulle nylon netting sparkle net tutu fabric 60"/150cm wide - three metres at £4.12 per meter = £12.36 + VAT. £12.36 + VAT.
- o) Amazon - Bowler hats - Quickdraw Supplies Limited - twelve black Bowler hats, 1920s velour hat. £16.62 + VAT.
- p) Gardener Supplies - Resin - Rigid post fixing foam x 2, £29.80 + £7.85 delivery. Total £31.37 + VAT.

q) Screwfix Direct Limited T/A Plumbfix - Soudal Sealant & Adhesive, black 290ml. £5.00 + VAT.

r) Toolstation - Yacht Varnish - one litre. £15.15 + VAT.

s) Toolstation - four steel butt hinges - 75mm. £3.27 + VAT.

Items c, d and e plus the 2024 Christmas trail expenses were being reported retrospectively as these payments had already been made.

It was noted that payment of the Clerk's salary and deductions to HMRC was a contractual obligation not requiring formal approval at the meeting and as such, this item was considered unnecessary as an agenda item for future meetings.

**9.2** It was **resolved** to appoint Brian Hopper as the Internal Auditor for 2025.

## **10 CORRESPONDENCE AND SOCIAL MEDIA**

A list of correspondence had been circulated and the contents noted. There were no items of note.

## **11 ACTION TRACKER**

An Action Tracker had been circulated with the agenda papers listing all previously agreed actions and reports on progress. There was discussion about progress with the removal of the "twenty's plenty" signs.

## **12 DATES OF FUTURE MEETINGS**

The dates for forthcoming meetings in 2025 are;

24<sup>th</sup> April, 22<sup>nd</sup> May, 26<sup>th</sup> June, 24<sup>th</sup> July, 28<sup>th</sup> August, 25<sup>th</sup> September, 23<sup>rd</sup> October and 27<sup>th</sup> November.

All to be held at the Village Hall at 7:30pm

The meeting closed at 8:11pm.

Signed

24 April 2025